All of our programmes are designed with your future career in mind by tutors who are industry professionals. They will share their insight and experience with you and support you to find a work placement to gain your own experience and boost your CV.

Studying close to home is often the financially sensible option, whilst also allowing you to fit your studies around other commitments you may have, such as employment, looking after children or caring for others.

Carlisle College provides a safe and supportive environment in which everyone is able to study and work to the best of their ability. You’ll work in small classes, have high levels of contact with your tutor and you’ll never find that you’re just ‘a face in a crowd’ – a problem many students face in other University settings.

For our Access to Higher Education programmes see page 60.

Visit: www.carlisle.ac.uk
At Carlisle College we offer University Level programmes in a wide range of subject areas that are designed to help you realise your career aspirations. Industry experienced tutors, exciting work placements, live briefs from industry and guest lecturers are just some of the things you may experience when you study with us. We continually adopt and refresh the content of our programmes to ensure that what you study meets the demands of industry.

**FOUNDATION DEGREE**

A Foundation Degree is a two-year career focused qualification that is equivalent to the first two years of an Honours Degree. The aim of a Foundation Degree is to provide you with the employment skills and professional knowledge that you will need to work in your chosen career. After completing your two-year degree, you will have acquired a whole range of skills that will help you when it comes to finding employment. Alternatively, you may wish to progress onto a one-year Honours Degree (Top-Up) at Carlisle College.

**HONOURS DEGREE (TOP-UP)**

These one-year courses are a great way to build on what you have learnt during your Foundation Degree, as well as achieving an Honours Degree qualification, to help you stand out in the competitive job market.

**HIGHER DEGREE/APPRENTICESHIP**

A Higher/Degree Apprenticeship is a work-based qualification that combines paid work, providing invaluable on-the-job training with studying for a higher level qualification or degree. At Carlisle College we provide Higher Apprenticeships in Accounting, Network Engineer and Operations/Department Management.

**HNC/HND**

A full-time Higher National Certificate (HNC) is generally equivalent to the first year at University. A Higher National Diploma (HND) is generally equivalent to two years at University. Many HNC courses cover the same subjects as an HND, but an HNC is one level below an HND. HNC/HNDs are vocationally focussed and therefore can lead straight on to a career or can provide a great stepping stone to a higher qualification, ‘topping-up’ an HND or HNC with extra studies at a later date, in order to gain a full degree.

**ACCESS TO HE**

Access courses are nationally recognised qualifications for adult students (aged over 19). They are designed to provide the skills, knowledge and confidence required to progress onto higher level qualifications such as a Degree for those students who left school without qualifications such as A-Levels. For full details of the Access courses available at Carlisle College see page 60.
We consider A Levels, BTEC's, International Baccalaureate, Scottish Advanced Highers, Access to Higher Education Diploma Courses (approved by the Quality Assurance Agency (QAA)), Diploma in Foundation Studies (Art & Design), NVQ Level 3 qualifications, Level 3 Advanced Apprenticeships.

We normally expect applicants to have achieved grade 4 (C) in English Language and Mathematics at the time of enrolment. We will also accept Functional Skills Level 2 or Adult Numeracy and Literacy Certificates in place of GCSE English Language and GCSE Mathematics from some programmes.

Please note: certain professions, for example those within engineering and teaching, require degree graduates to have achieved a minimum of grade 4 (C) in both GCSE English Language and GCSE Mathematics.

**Your current qualifications**

You can apply for:

- Level 3 Extended Diploma at Merit or Distinction
- OR
- 2 A-Levels at Grades A* - C

HNC

Level 4 HNC at Merit or Distinction

HND

80 UCAS points or equivalent or comparable qualifications AND/OR a range of relevant experience.

FOUNDATION DEGREE

- Foundation Degree
- OR
- HND in the subject to be studied.

**TOP-UP BACHELOR'S DEGREE**

We use the UCAS Tariff system to assess your qualifications in order to make the most appropriate offer on your application for Foundation Degrees. In addition to tariff information, all qualifications are assessed on the basis of their suitability for your intended Foundation Degree programme. It is recommended that you check the individual UCAS programme profile at www.ucas.com for the most up-to-date information.

<table>
<thead>
<tr>
<th>Grade</th>
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**A-LEVELS**

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**PEARSON BTEC SUBSIDIARY DIPLOMA (QFC)**

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**PEARSON BTEC LEVEL 3 DIPLOMA (QFC)**

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**PEARSON BTEC EXTENDED DIPLOMA (QFC)**

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**PEARSON BTEC 90 CREDIT DIPLOMA (QFC)**

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<td>D</td>
<td>64</td>
</tr>
<tr>
<td>M</td>
<td>64</td>
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</tbody>
</table>

Please note: certain professions, for example those within engineering and teaching, require degree graduates to have achieved a minimum of grade 4 (C) in both GCSE English Language and GCSE Mathematics.
FEES & FINANCE

Going to University can be costly; however, at Carlisle College we can provide you with a local, value for money alternative. Not only that, but we have a dedicated team of Student Services staff who can help you with all aspects of finance, from loans and bursaries to budgeting.

The price includes tuition, exam and material fees (where applicable).

Programme fees are subject to annual review. You should expect to pay tuition fees for every year in attendance and be aware these fees may increase annually. On the basis of current government guidance any increase is unlikely to exceed the increase in inflation by reference to the Retail Price Index (RPI).

Every care has been taken to ensure that the fee information in this publication is accurate, but we reserve the right to amend it if necessary.

Fees for Higher Education programmes starting in 2021/22 are as follows:

<table>
<thead>
<tr>
<th>Mode of Study</th>
<th>Qualification</th>
<th>Charge 2021/22</th>
<th>Per Period*</th>
<th>Total Cost</th>
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<tr>
<td>Full-time</td>
<td>Foundation Degree</td>
<td>£6,165</td>
<td>Per Year</td>
<td>£12,330</td>
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<tr>
<td>Part-time</td>
<td>Foundation Degree</td>
<td>£995</td>
<td>Per 20 Credits</td>
<td>£19,940</td>
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<tr>
<td>Full-time</td>
<td>Top-up Degree</td>
<td>£6,165</td>
<td>Per Year</td>
<td>£12,330</td>
</tr>
<tr>
<td>Part-time</td>
<td>Top-up Degree</td>
<td>£995</td>
<td>Per 20 Credits</td>
<td>£19,940</td>
</tr>
<tr>
<td>Part-time</td>
<td>UCLan Cert in Education / PGCE</td>
<td>£995</td>
<td>Per 20 Credits</td>
<td>£19,940</td>
</tr>
<tr>
<td>Full-time</td>
<td>HNC (Higher National Certificate)</td>
<td>£4,300</td>
<td>Per Year</td>
<td>£8,600</td>
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<tr>
<td>Part-time</td>
<td>HNC (Higher National Diploma)</td>
<td>£2,200</td>
<td>Per Year</td>
<td>£4,400</td>
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<tr>
<td>Full-time</td>
<td>HND (Higher National Diploma)</td>
<td>£4,300</td>
<td>Per Year</td>
<td>£8,600</td>
</tr>
<tr>
<td>Part-time</td>
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<td>Per Year</td>
<td>£4,400</td>
</tr>
</tbody>
</table>

*Module charge for 10 or 40 credits will be pro rata

HOW TO APPLY FOR DISABLED STUDENTS’ ALLOWANCES (DSAS)

FULL-TIME STUDENTS

If you’ve already applied for student finance

Sign in to your student finance account to start your DSAs application.

The application for DSAs should be on your ‘to-do list’. If it is not, select ’change your circumstances’ to apply.

If you do not have an online account because you applied for student finance by post, use the DSAs paper application form.

If you have not applied for student finance

You can apply for DSAs when you apply for student finance online.

If you do not need student finance, you can apply just for DSAs by filling in the DSAs paper application form.

You cannot apply for student finance online once you’ve applied for DSAs.

PART-TIME STUDENTS

Apply using the DSAs paper application form. You cannot apply online.

If you’re already getting DSAs

Claim back your expenses using the DSAs paper application form.

How long it takes

You’ll get confirmation of whether your application is successful within 6 weeks.

It can take up to 14 weeks to get your DSAs support in place as this is done separately.

For more information visit gov.uk/disabled-students-allowances-dsas

TUITION FEE REPAYMENT

You don’t have to begin making repayments on your Tuition Fee Loan until you’re earning over £26,575. At this point you will start paying back 9% of your earnings above £26,575.

Students can choose to pay their tuition fees upfront or take out a Tuition Fee Loan from the Student Loans Company, which currently defers payment until individuals earn over £26,575 per year after graduation. Students can apply for student finance by registering their details at gov.uk/studentfinance.

For paper-based applications visit gov.uk/student-finance-forms.

<table>
<thead>
<tr>
<th>Your income per year</th>
<th>Monthly Repayment</th>
<th>Your income per year</th>
<th>Monthly Repayment</th>
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<tr>
<td>£30,000</td>
<td>£25.69</td>
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</table>
THIS COULD BE YOU...
HOW TO APPLY

IT’S EASY TO APPLY TO STUDY AT CARLISLE COLLEGE

1 Application
Apply online at carlisle.ac.uk, or in person at the College or at a College event.

2 Meet The Tutor
You will be invited to come to the College to discuss your choice of programme and future career plans with your tutor to ensure you meet the required entry criteria. You can also discuss all aspects of student life including Finance and Learning Support with our dedicated teams.

3 Offer
You may be made a conditional offer of a place at Carlisle College. This may be dependent on your exam results. Alternatively we may offer you an interview with our Careers Advisor to look at the options available to you.

4 Acceptance
Don’t forget to accept your place at College.

5 Enrolment
You will be invited to an enrolment session at the end of August and will be given your start date and timetables.

CONGRATULATIONS you are now a student at Carlisle College!

Application
Acceptance
Enrolment
Meet The Tutor
Offer

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ACCEPTANCE
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APPLICATION
ACCEPTANCE
ENROLMENT
MEET THE TUTOR
OFFER
This programme is aimed at those who are looking to explore the functions of business and gain a well-rounded understanding of how local, national and global markets operate. Whether you are seeking to start your own business, become self-employed, or join one of a wide range of small, medium or large employers, this programme will give you the skills and knowledge to develop and grow a business. The programme has been developed in collaboration with a variety of industry partners and you will work on live briefs set by industry experts.

You will study a range of topics including, but not limited to:
- Finance
- Human Resources
- Effective Team Management
- Leadership and Management
- Sales and Marketing
- Operations Management and Strategy
- Business Growth and Entrepreneurship
- Project Management

In addition, you will have the opportunity to contextualise these modules within your own professional interests and continue to develop professional practices in your chosen field in the Professional Development module.

Students who have completed an HNC in Business may be able to start as a second year student. Students who have completed part of an HNC in Business will be exempt from studying certain modules and can switch to the Foundation Degree as a pathway.

Following completion of the Foundation Degree (FdA) you will be able to start or develop your own business, apply for employment or top up to a full BA (Hons) in Business Management.

For more information including course content, entry requirements and fees see [www.carlisle.ac.uk](http://www.carlisle.ac.uk).
This programme is designed to equip students with current industry skills to help ensure the future needs in the Computing sector are fully met. As well as preparing students to independently think, research and analyse systems, the programme also prepares students with the practical application of skills to gain employment within the sector. The Foundation Degree in Computing covers multiple disciplines including but not limited to:

- Computer Security and Encryption
- Computer Networking and System Maintenance
- Interactive Web Development (Html5, Css3, JavaScript, PHP/ASP)
- Agile Development Methodologies
- Programming Design and Development (including procedural and object oriented paradigms (C++ and C#))
- SQL Database Systems
- Project Management

This programme is a stand alone programme that covers the Level 4 modules of the full Foundation Degree. This programme aims to produce work ready graduates who have a sound knowledge and understanding of computing systems and operations in organisations and the business environment in which they operate, whilst developing the skills and techniques to allow them to either become successful in gaining employment, provide progression opportunities in their place of work or to progress onto the full Foundation Degree.
This programme is designed to develop students' engineering skills, knowledge and understanding at a higher level and includes units based in industry, either as part of your regular work, or completed whilst on placement.

HNC units include:
- Engineering Science
- Mathematics for Engineering
- Managing Project (workplace based)
- Thermodynamics
- Engineering Design
- Electrical and Electronic Principles
- Mechanical Principles
- Automation and Programmable Logic Control (PLC)

The HND requires the successful completion of further units following completion of the HNC qualification, units include:
- Professional Engineering Management
- Lean Manufacturing
- Further Mechanical Principles
- Further Electrical Principles
- Further Mathematics for Engineering
- Further Programmable Logic Control (PLC)

You will benefit from modern equipment, professional engineering software and IT facilities.

HND/HNCs are universally recognised in UK industry and are highly valued by employers, helping you to progress in employment within the engineering sector. They can also count towards incorporated membership of professional bodies. Students can also progress to Top-Up to an Honours Degree.

For more information including course content, entry requirements and fees see www.carlisle.ac.uk

TUTOR CASE STUDY
SAM BELL - ENGINEERING TUTOR

"After leaving school I served a four year Engineering Apprenticeship with Pirelli Tyres in Carlisle. During my 15 years at Pirelli I gained qualifications up to an Honours Degree in mechanical engineering and worked as part of the maintenance team and as a projects engineer. I then worked for a private training company as an engineering assessor before becoming a tutor at Carlisle College, where my experience in the sector is proving invaluable."

STUDENT CASE STUDY
LEWIS SHAW - HND GENERAL ENGINEERING

"I first attended Carlisle College as part of my Engineering Apprenticeship with Nestle. Having completed Level 3 and 4, I progressed on to the HND where I attend College one day a week. Attending College has really enhanced my knowledge and performance in my job at Nestle and I hope to progress onto a degree level qualification."

WHAT CAN I DO NEXT?
HND/HNCs are universally recognised in UK industry and are highly valued by employers, helping you to progress in employment within the engineering sector. They can also count towards incorporated membership of professional bodies. Students can also progress to Top-Up to an Honours Degree.

For more information including course content, entry requirements and fees see www.carlisle.ac.uk

WHAT CAN I DO NEXT?
Upon successful completion of the programme you may wish to progress academically onto an appropriate Master's degree or PGCE or seek employment within a diverse range of engineering industries as an engineer or business owner.

For more information including course content, entry requirements and fees see www.carlisle.ac.uk
TEACHER TRAINING

UCLan INTERMEDIATE CERTIFICATE IN TEACHING, LEARNING & ASSESSMENT (PART-TIME)

All our Teacher Training Programmes are accredited by the University of Central Lancashire

UCLan CERTIFICATE IN EDUCATION (PART-TIME)

This qualification is open to all new, pre-service and pre-employment teachers, trainers and tutors in the Lifelong Learning Sector (16 years and older). The certificate is designed for students seeking employment in a full teaching role in the Further Education or 'regulated' sector, having responsibility for students throughout the learning process and engaging in teaching on a range of levels within their subject specialism.

Students are required to secure a voluntary placement in the Further Education or the 'regulated' sector. Contact the Head of Teacher Training for advice.

UCLan PRE-SERVICE POSTGRADUATE CERTIFICATE IN EDUCATION (PGCE) (PART-TIME)

This qualification is open to all graduate, pre-service and pre-employment teachers, trainers and tutors in the Lifelong Learning Sector (16 years and older). The certificate is designed for students seeking employment in a full teaching role in the Further Education or 'regulated' sector, having responsibility for students throughout the learning process and engaging in teaching on a range of levels within their subject specialism.

Students are required to secure a voluntary placement in the Further Education or the 'regulated' sector. Contact the Head of Teacher Training for advice.

ENTRY REQUIREMENTS

- An Honours Degree and an appropriate qualification in your teaching subject (minimum level 3)
- 5 GCSEs at grades C and above or equivalent (including English)
- The ability to communicate fluently, accurately and confidently in English.

Admission to the programme will include an interview with the Programme Leader and where necessary with curriculum subject specialists to confirm that subject qualifications and vocational experience offered can be matched with a suitable teaching practice placement.

WHAT CAN I DO NEXT?

- Gain employment as a teacher/tutor in the Further Education and Skills sector or secondary school.
- Apply for QTLS status through the Education and Training Foundation.
- Continue with your academic development and progress to an appropriate programme such as the Post Graduate Diploma in Professional Practice in Education or the Masters in Professional Practice in Education.

UCLan PREPARATION FOR EDUCATION AND TRAINING (PART-TIME)

A 'first step' programme designed as an initial 'tool kit' for trainees to commence a teaching career in the post-16 sector. It replaces the Preparing to Teach in the Lifelong Learning Sector (PTLLS) qualification.

No teaching experience is needed and no teaching placement is required whilst on this programme.

This is a 15 week long evening programme, after which students can progress to the Introductory or Intermediate Certificates below.

UCLan INTERMEDIATE CERTIFICATE IN TEACHING, LEARNING & ASSESSMENT (PART-TIME)

An intermediate programme open to applicants hoping to teach in the post 16 sector and to those already teaching and training in the adult, community and work based sectors.

It is a requirement of the programme that applicants should be employed or have a teaching placement as a teacher, trainer or tutor for a minimum of 75 hours during the programme. This is in addition to the other entry requirements.

Teaching must be carried out predominantly with groups of learners across a variety of academic levels, although one to one for up to 10 hours is acceptable.

This is a 32 week (one academic year) evening programme and is equivalent to half the full PGCE or Certificate in Education. Students can progress to year 2 of the Post Graduate/Certificate in Education.

TUTOR CASE STUDY

JENNA PRINCE - BUSINESS TUTOR

"After working in the airline industry I gained a Degree in Business Management while working in management roles. In the six years following achieving my Degree I worked abroad then continued to work in business and start a family.

In September 2018 I was ready for a further challenge and decided to fulfil my lifelong ambition to become a teacher in the hope that I could have a positive impact on young peoples' success.

I was given the opportunity to teach business across a range of levels while I completed a one year full-time Post Graduate Certificate in Education. I achieved Grade 1 thanks to the support and guidance offered by the College."

UCLan CERTIFICATE IN EDUCATION (PART-TIME)

This qualification is open to all new, pre-service and pre-employment teachers who are not graduated trainers and tutors in the Lifelong Learning Sector (16 years and older). The certificate is designed for students seeking employment in a full teaching role in the Further Education or 'regulated' sector, having responsibility for students throughout the learning process and engaging in teaching on a range of levels within their subject specialism.

Students are required to secure a voluntary placement in the Further Education or the 'regulated' sector.

For more information including course content, entry requirements and fees see www.carlisle.ac.uk
This programme is designed to develop advanced beauty therapy knowledge and skills which will prepare you for employment as an enhanced therapist or pursue employment at a managerial level within the beauty therapy industry. This Foundation Degree will enable you to develop an enhanced repertoire of advanced specialist techniques, including but not limited to:

- Dermatology
- Microbiology
- Laser and Light Treatments for Hair Removal
- Laser and Light Treatments for Skin Rejuvenation
- Physiology of Ageing
- Microblading
- Business Management

Upon successful completion of the programme you may wish to progress academically onto an appropriate Top-Up BA (Hons) Degree or seek employment within the beauty and aesthetics industry as a practitioner or business owner.

This programme is designed to equip you with a combination of technical skills, academic knowledge and transferable skills. The programme has been designed specifically for students wanting to develop skills within the fashion and media industry and includes business management for those wishing to start a business themselves. This Foundation Degree will enable you to develop an enhanced repertoire of advanced specialist techniques, including but not limited to:

- Fashion and Editorial Make-up
- Special Effects Make-up
- Postiche
- Face and Body Casting
- Sculpting
- Mould Making
- Prosthetic Pieces
- Business Management

Upon successful completion of the programme you may wish to progress academically onto an appropriate Top-Up BA (Hons) Degree or seek employment within the fashion and media make-up industry as a practitioner or business owner.

Note: Applicants who do not have an English GCSE grade A* to C will be required to successfully complete the University diagnostic test prior to entry. Work experience and occupation/professional certificates may be considered as an alternative to having a Level 3 qualification in the subject specialism.

Admission to the programme will include an interview with the Programme Leader and where necessary with curriculum subject specialists to confirm that subject qualifications and vocational experience offered can be matched with a suitable teaching practice placement.

During the interview applicants will be expected to undertake a written task and a 15 min microteach on a subject of their choosing.

It is recommended that all applicants have experience in the vocational area in which they propose to teach prior to commencing the course. This can be paid or unpaid experience.
The primary role of a network engineer is to design, install, maintain and support communication networks within an organisation or between organisations. This Higher Apprenticeship is typically completed within 2 years and includes Microsoft Technology Associate qualifications in Cloud and Mobility and Device Fundamentals.

Find out more at [www.carlisle.ac.uk/apprenticeships.html](http://www.carlisle.ac.uk/apprenticeships.html)

Network Engineer Apprenticeship

An operations/departmental manager is someone who manages teams and/or projects, achieving operational or departmental goals and objectives, as part of the delivery of the organisations strategy. This Higher Apprenticeship is typically completed within 30 months and includes a Level 5 Diploma for Managers ILM qualification.

Find out more at [www.carlisle.ac.uk/apprenticeships.html](http://www.carlisle.ac.uk/apprenticeships.html)

Operations or Departmental Manager Apprenticeship

Individuals in the role of a Professional Accounting/Tax Technician have responsibility for creating, and/or verifying and reviewing, accurate and timely financial information within the organisation in which they are employed or on behalf of another organisation. This Higher Apprenticeship is typically completed within 18 to 24 months and includes Level 4 AAT qualifications.

Find out more at [www.carlisle.ac.uk/apprenticeships.html](http://www.carlisle.ac.uk/apprenticeships.html)

Professional Accounting or Tax Technician Apprenticeship

Higher/Degree Apprenticeships combine working with studying part-time at College. Apprentices are employed throughout the programme and spend part of their time at College, either on a day release basis or in blocks of time, depending on the programme and requirements of the employer. Developed by employers, Colleges, and professional bodies working in partnership, they are entirely vocationally relevant.

Apprentices are paid a wage throughout the programme and will gain a full higher level qualification without needing to pay student fees.

Higher/Degree Apprenticeships

This edition of the Carlisle College University Level Guide describes the facilities and programmes the College intends to offer during the academic year commencing Autumn 2021.

The most up-to-date and detailed source of information at any time is the Carlisle College website at [www.carlisle.ac.uk](http://www.carlisle.ac.uk)

Please note that whilst every effort is made to ensure that the information provided in this guide is accurate, potential applicants are advised to contact Carlisle College before applying, in order to confirm all the details.